

Terms and Conditions for - SME

Products and Services		Fees and Commissions				
		Lek	Euro	Usd	GBP	CHF
1. Current Accounts						
Account opening		Free				
Account closing	After 3 months of opening day	Free				
	Within three months of opening	€ 30				
Account maintenance fee (Free for month of acc. opening)		500	5	5	5	5
Current Account Minimum Balance		3,000	30	30	30	30
Account Statement		Free for current month €1/month for previous period				
Account Statement delivered electronically daily		€10/month				
Account Statement by SWIFT MT 940/950	Daily	€20/month				
	Monthly	€10/month				
2. Cash transactions						
Cash deposit		Free				
Cash withdrawals	up to All 300.000 or eqv	Free				
	over All 300.000 or eqv	ALL 150				
Cash payments in favor of General Directory of Tax Office	by customers	ALL 250				
	by non customers	ALL 2,000				
Custom cash payments	for Customers	ALL 150				
	for non Customers	ALL 1,000				
Cash Payments in favor of other Treasury Accounts or Payments of Utility Bills	by customers	ALL 150				
	by non customers	ALL 200				
3. Currency exchange						
Currency exchange account to account		Free				
4. Albanian Government Securities						
Application through ISBA (Treasury Bills and Bonds)		1.5 o/oo of the nominal amount, min ALL 1,000, max ALL 5,000				
Application through Bank of Albania (Treasury Bills cash settlement only)		ALL 700				
5. Time deposit						
Opening / Renewal of TD		Free				
Penalty for break down of the deposit		Accumulated Interest				
6. Payments						
Internal payments						
Payments between ISBA Accounts	branches in the same city	Free / same value date				
	branches in different cities	Free / + 1 value date *				
Execution of payments with standing order		€ 1/ transaction				
Fee on usage of funds before value date (calculated: amt*days* X % /360)		17 % p.a	13 % p.a	13 % p.a		
(*) No value date will be applied for internet banking transactions						
Utility Payments						
Payments with Direct Debit Agreement	Payment execution	Free				
Payments of the Utility Bills of Electricity, Telephone **, Mobiles, Water, etc. *		ALL 50				
(*) internet banking transactions are excluded from the payments commission; (**)no commission will be applied for these bills (covered by the operator)						
Taxes and other budgeted payments						
Payments in favor of General Directory of Tax Office*		ALL 150				
Customs Payments		ALL 50				
Payments in favour of other Treasury accounts		ALL 50				
(*) internet banking transactions are excluded from the payments commission						

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Incoming Payments						
Inward payments from other banks	Value date	+ 2 working days				
	Inward payment in ALL	Free				
	Inward payment in FCY(*)		1.5 o/oo, min. € 7, max. € 70			
Fee on usage of funds before value date (calculated: amt*days* X % /360)		17 % p.a	13 % p.a	13 % p.a		
Outgoing Payments						
Outward payments value date		2 working days				
Outward Payments in ALL	Amounts up to ALL 1,499,999	ALL 500				
	Amounts over ALL 1,500,000	ALL 1.500				
Outward Payments in Foreign currency	Ordered from the account		1.5 o/oo min € 20 max 250 € (plus SWIFT charges)			
	Ordered in cash		2.5 o/oo, min. € 20 max 350 € (plus SWIFT charges)			
SWIFT Charge			€ 10			
Payments Investigation Fee (Incomings/Outgoings)		3.000 ALL	€ 25			
Payment amendment/Cancelation Fee		3.000 ALL	€ 25			
Additional Fee for Payments with Charges "OUR"						
Payments with Charges "OUR" (in EURO)	For amounts 0 - €10,000		€ 11			
	For amounts €10,001 - €50.000		€ 21			
	For amounts over €50.000		€ 40			
Payments with Charges "OUR" (in USD)	For amounts 0 - \$20,000			\$25		
	For amounts over \$20.000			\$50		
Payments with Charges "OUR" in GBP and CHF					£30	30
Fee for Urgent/non-spot Payments (calculated: amt*days*X%/360)		7%, min € 5	5%, min € 5	4.5%, min € 5	7%, min € 5	7%, min € 5
e-mailing copy of the outgoing transfer advises (MT 103)		€ 5/month				
SWIFT MT 101 Service	Service Agreement Fee	€ 100				
	Monthly Fee	€ 10				
7. Plastic Cards						
American Express/Corporate Card						
American Express Cards / Bill Payment Fee		€ 10				
MasterCard/Business Card						
Card issue		Free				
Monthly Fee for primary card		€ 5/card				
Monthly Fee for supplementary card		€ 2.5/card				
Transactions in ISBA ATMs in Albania		Free				
Transactions in non-ISBA ATMs in Albania		€ 2				
Fee on POS transactions in Albania		Free				
Fee on transactions in ATM abroad		2.5 % of the amount min € 2.5				
Fee on transactions in POS abroad , Internet		1.5 % of the amount min € 2				
Card blocking		Free				
Replacement of Card/Pin (reissue)		ALL 1,000				
Replacement of expired Card		Free				

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8. Checks						
Check Books/ 25 pieces (Account Check)		€ 10				
Stopped Cheques		€ 10 per check				
Return as unpaid		Free				
Issued by the Bank						
Bank Draft (in FCY)	for customers	2 o/oo, min. €15, max. €200				
	for non customers	2.5 o/oo, min. €25, max €250				
Managers check (in ALL)	for customers	2 o/oo, min. €15, max. €200				
	for non customers	2.5 o/oo, min. €25, max €250				
Accepted by the Bank (for Clearing)						
ISBA Cheques		Free				
Other checks received for credit to ISBA account		2 o/oo, min €10, max. €100				
Received for credit to another bank		2 o/oo, min €10, max. €100				
Checks for collection		2 o/oo,min € 20, max € 200, plus swift charges				
9. Letters of Credit						
Import Letter of Credit	Pre Advice	€ 10				
	Opening	1.5 o/oo,min € 50 per quarter or part thereof (up front fee)				
	Amendment	€ 50				
	Examination of documents	1 o/oo,min € 30				
	Payment	4 o/oo,min € 50				
	Cancellation	4 o/oo of the remaining amount plus correspondent charges				
	Handling documents	€ 30				
	Discrepancy in documents	€ 50				
Export Letter of Credit	Pre Advice	€ 10				
	Advising	1 o/oo,min € 50 per quarter or part thereof (up front fee)				
	Confirming	2.5 o/oo,min € 100 per quarter or part thereof (up front fee)				
	Examination of documents	1 o/oo,min € 50				
	Deferred payment	2 o/oo,min € 50				
	Cancellation	€ 50				
	Amendment	€ 50				
	Handling documents	€ 30				
	Payment commission	4 o/oo,min € 50				
	Transferring Letter of Credit	€ 100				
Other fees	Other bank charge	as incurred				
	SWIFT charges	€ 10				
10. Bank Guarantees						
Guarantee for Participation in Tender (Bid Bond issuing fees)	Standard Form	ALL 1.000	€ 30			
	Non standard Form	ALL 2.000	€ 50			
Issuing Fee for other types of Bank Guarantees	Issuing in Standard Form	€30 quarterly				
	Issuing in non standard Form	€50 quarterly				
	Amendment	€ 30				
	Payment of the guarantee	4 o/oo,min € 30				
	Release before the expiry date	€ 10				

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B/G received from other banks for ISBA customers (without any engagement)	Advising			€ 50			
	Amendment			€ 10			
	Payment of the guarantee			2 o/oo,min € 20			
Other fees	Other bank charge			as incurred			
	SWIFT charges			€ 10			
11. Bills for collection							
Inward documentary b/c				1 o/oo,min € 50 per quarter or part thereof			
Clean inward bills for collection				2 o/oo,min € 20,max € 200, plus swift charges			
Outward documentary b/c				1 o/oo,min € 50 per quarter or part thereof			
Clean outward bills for collection				2 o/oo,min € 30,max € 100			
Other fees	Other bank charge			as incurred			
	SWIFT charges			€ 10			
12. Loans							
		Fees and Commissions					
Financing Type		Revolving Overdraft	Working Capital	Investment Loans	L/C and B/G line		
Currency		ALL;EUR;USD	ALL;EUR;USD	ALL;EUR;USD	ALL;EUR;USD		
Tenor		12 months	36 months	5-10 years	12 months		
Interest rate		(1Y TRIBOR-Lek/1Y EURIBOR-Euro/1Y LIBOR-USD + Spread)					
Administration Fee	If covered with cash into Acc.	0.5% of credit line			Free		
	if covered with T/D;TB	0.5% of credit line					
	Non cash covered	1% of credit line					
Line Commission (up front fee)	If covered with Cash into Acc.					Free	
	if covered with T/D;TB; or Counterguarantee					1 % p.a (quarterly or fraction),	
	Non Cash Covered					2.5 % p.a (quarterly or fraction)	
Unused Funds Fee		1% p.a					
Penalty Fee		IR+ 10 % p.a					
Loan prepayment fee		3% p.a on the remained amount					
Commission on Collateral change		ALL 10.000					
13. Internet Banking service							
Registration fee		Free					
Monthly Fee		€ 8					
Security Key for Internet Banking use		€ 5 / key					
Cash payment through Internet Banking		€ 5 per transaction					
14. Mobile Banking service							
Monthly fee		Free					
Security key		Free					
15. Miscellaneous							
Postage charges		ALL 1.000 within Albania /€ 50 abroad					
Safe Boxes annual Fee	Type 1 (40 x5 cm)	€ 150					
	Type 2 (40 x10 cm)	€ 200					
	Type 3 (40 x17 cm)	€ 300					
Forced opening of the Safe Box		€ 100					
Cash Night safe Deposit		Free					
Investigations on transactions 6 months or older from the bank's archive		€ 30 - € 100					
SWIFT charges		€ 10					
Letter of reference		€ 100					
Letter confirming relationships & a/c balance		€ 10					
Certificate confirming non-relationship		€ 10					
Auditors certificate balances etc.		€ 50					
SMS notification service		ALL 100 / month					